

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

IN THE GENERAL COURT OF JUSTICE  
SUPERIOR COURT DIVISION  
FILE NO. \_\_\_ CVS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLAINTIFF(S)

**ORDER ON FINAL  
PRE-TRIAL CONFERENCE**

-v-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DEFENDANT(S).

Pursuant to the provisions of Rule 16 of the Rules of Civil Procedure, and [Rule 7, General Rules](#) of Practice, a final pre-trial conference was held (VIA WEBEX / IN-PERSON) in the above-entitled cause on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The following counsel appeared as counsel for the Plaintiff(s):

<b>PARTY NAME:</b> _____	<b>PARTY NAME:</b> _____
<b>NAME:</b> _____	<b>NAME:</b> _____
<b>FIRM:</b> _____	<b>FIRM:</b> _____
<b>ADDRESS:</b> _____	<b>ADDRESS:</b> _____
<b>PHONE:</b> _____	<b>PHONE:</b> _____
<b>EMAIL ADDRESS:</b> _____	<b>EMAIL ADDRESS:</b> _____

The following counsel appeared as counsel for the Defendant(s):

<b>PARTY NAME:</b> _____	<b>PARTY NAME:</b> _____
<b>NAME:</b> _____	<b>NAME:</b> _____
<b>FIRM:</b> _____	<b>FIRM:</b> _____
<b>ADDRESS:</b> _____	<b>ADDRESS:</b> _____
<b>PHONE:</b> _____	<b>PHONE:</b> _____
<b>EMAIL ADDRESS:</b> _____	<b>EMAIL ADDRESS:</b> _____

*\*Any third-party Defendant(s) and Cross-Claimant(s) should follow the same procedure required of Plaintiff(s) and Defendant(s).*

The following counsel appeared as counsel for the Cross-Claimant(s):

PARTY NAME: \_\_\_\_\_

PARTY NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

FIRM: \_\_\_\_\_

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

*\*Any third-party Defendant(s) and Cross-Claimant(s) should follow the same procedure required of Plaintiff(s) and Defendant(s).*

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1. It is stipulated that all parties are properly before the court, and that the court has jurisdiction of the parties and of the subject matter of this action.
  2. It is stipulated that all parties have been correctly designated, and there is no question as to misjoinder or nonjoinder of parties.
  3. If any party is appearing in a representative capacity, there (is) (is not) any issue concerning the validity of the appointment of the representatives.
  4. In addition to the other stipulations contained herein, the parties hereto stipulate and agree to the following undisputed facts:
    - (a)
    - (b)
    - (c)
  5. The following is a list of all known exhibits the **Plaintiff(s)** may offer at trial:
    - (a)
    - (b)
    - (c)
  6. It is stipulated and agreed that opposing counsel has been furnished a copy of each exhibit identified by the **Plaintiff(s)**, except:
    - (a)
    - (b)
    - (c)

7. Any third-party Defendant(s) and Cross-Claimant(s) should follow the same procedure with respect to exhibits as required of Plaintiff(s) and Defendant(s).
8. It is stipulated and agreed that each of the exhibits identified by the **Plaintiff(s)** is genuine and, if relevant and material, may be received in evidence without further identification or proof, except:
- (a)
  - (b)
  - (c)
9. The following is a list of all known exhibits the **Defendant(s)** may offer at trial:
- (a)
  - (b)
  - (c)
10. It is stipulated and agreed that opposing counsel has been furnished a copy of each exhibit identified by the **Defendant(s)**, except:
- (a)
  - (b)
  - (c)
11. It is stipulated and agreed that each of the exhibits identified by the **Defendant(s)** is genuine and, if relevant and material, may be received in evidence without further identification or proof, except:
- (a)
  - (b)
  - (c)
12. Any third-party Defendant(s) and Cross-Claimant(s) should follow the same procedure with respect to exhibits as required of Plaintiff(s) and Defendant(s).

13. The following is a list of the names and addresses of all known witnesses the Plaintiff(s) may offer at trial:
- (a)
  - (b)
  - (c)
14. The following is a list of the names and addresses of all known witnesses the Defendant(s) may offer at trial:
- (a)
  - (b)
  - (c)
15. Any third-party Defendant(s) and Cross-Claimant(s) should follow the same procedure with respect to witnesses as above outlined for Plaintiff(s) and Defendant(s). Counsel shall immediately notify opposing counsel if the names of additional witnesses are discovered after the preparation of this order.
16. There are no pending motions, and neither party desires further amendments to the pleadings, except:
- (a)
  - (b)
  - (c)
17. Additional consideration has been given to a bifurcation of the triable issues, and counsel for all parties are of the opinion that a separation of issues in this particular case would (would not) be feasible.
18. The Plaintiff(s) contends (contend) that the contested issues to be tried by the court (jury) are as follows:
- (a)
  - (b)
  - (c)

19. The Defendant(s) contends (contend) that the contested issues to be tried by the court (jury) are as follows:

(a)

(b)

(c)

20. Any third-party Defendant(s) and Cross-Claimant(s) contends (contend) that the contested issues to be tried by the court (jury) are as follows:

21. Counsel for the parties announced that all witnesses are available, and the case is in all respects ready for trial. The probable length of the trial is estimated to be \_\_\_\_\_ days.

22. Counsel for the parties represent to the court that, in advance of the preparation of this order, there was a full and frank discussion of settlement possibilities. Counsel for the Plaintiff will immediately notify the clerk in the event of material change in settlement prospects.

\_\_\_\_\_  
Counsel for Plaintiff(s)  
Date: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Plaintiff(s)  
Date: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Defendant(s)  
Date: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Defendant(s)  
Date: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Cross-Claimant(s)  
Date: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Cross-Claimant(s)  
Date: \_\_\_\_\_

Signed by the undersigned Senior Resident Superior Court Judge, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Approved and Ordered Filed.

\_\_\_\_\_  
Forrest D. Bridges  
Senior Resident Superior Court Judge  
Judicial District 27B